

Learning Specialist

Stanbridge Academy is seeking a skilled and collaborative Education Specialist to support students with mild to moderate learning differences, including specific learning disabilities, ADHD, executive functioning challenges, and related needs. This role is ideal for an educator who excels in IEP case management, specialized academic instruction, coaching faculty and coordination with LEA partners.

The Learning Specialist is our school liaison with school district IEP's and our faculty. Training and ongoing support of our faculty is an integral part of the position. Reporting to the Head of School, the Learning Specialist works closely with faculty to offer support and training on use of best practice for modifying student work in the classroom.

Key Responsibilities

- Serve as IEP Case Manager for students with mild/moderate support needs
- Coordinate and facilitate IEP meetings with LEA representatives, families, and service providers
- Act as liaison between the Stanbridge Academy and partner school districts (LEAs)
- Work with faculty to monitor and report student progress toward IEP goals
- Collaborate with classroom teachers, specialists and other providers to implement accommodations and supports
- Support students with organization, study skills, and self-advocacy
- Ensure compliance with IDEA, California Education Code, and SELPA requirements
- Maintain accurate, timely, and compliant documentation

Qualifications

- Valid California Education Specialist Instruction Credential – Mild/Moderate
- Prior experience working with students with learning differences and executive functioning challenges
- Strong knowledge of IEP development, compliance, and NPS processes
- Demonstrated ability of managing student data with confidentiality
- Excellent listening, speaking and written communication skills
- Demonstrated ability to work collaboratively
- Commitment to supporting and furthering developing a strengths-based approach to learning support at Stanbridge Academy
- Bachelor's degree required; Master's degree preferred

Preferred Skills

- Experience in a Nonpublic School (NPS)
- Familiarity with structured literacy, academic interventions, and scaffolding strategies
- Strong organizational and case management skills
- Experience with IEP systems such as SEIS or similar platforms

Compensation & Benefits

- Competitive salary based on experience and credentials \$75,000-\$100,000
- Health, dental, vision and retirement benefits
- Paid holidays and school breaks
- Professional development and support

Stanbridge Academy is a caring, inclusive K-12 school for students with mild to moderate learning differences and social communication disorders. We use an individualized, whole student approach so that students thrive and develop their academic, social, and emotional capabilities to their fullest potential. Stanbridge Academy incorporates and models strong values of personal and shared responsibility, respect, inclusion and compassion, where every student is heard and celebrated. We have a collaborative, mission-driven team working together toward a common goal. In this role you would have the opportunity to make a meaningful impact on student growth and confidence.